

**FRIDAY**

4-6: Registration and reception. 40-80 people.  
Food: Soft drink, coffee/tea and appetizers. Wine (optional)  
Space: Sign-in tables. An open-space will suffice.

6-7: Keynote address #1. One room (Theater: 60-100 people)

7-9: Banquet 40-80 people  
Food: Catered  
Space: Banquet style

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**SATURDAY:**

8:00-9:00. "Breakfast" 30-40 people  
Food: Rolls/Coffee, tea, milk, water, rolls, etc.  
An open space would suffice.

9:00-12:30 Meetings. Three rooms Classroom or Theater (30 each)

12:30 - 2:15 Lunch and Break. Sandwiches and drinks. (50-80)  
An open space would suffice.

2:15 – 4:30 Meetings. Three rooms – Classroom or Theater (30 each)

4:45 -5:30: Keynote Address #2 One room (Theater: 50-80 people)

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**SUNDAY**

9:00-10:00. "Breakfast" 15-20 people  
Food: Rolls/Coffee, tea, milk, water, rolls, etc.

10:00-12:15 Meetings. Three rooms— Classroom or Theater (30 each)

12:15-1:00. Box lunch sandwiches and drinks (10-20 people)  
An open space would suffice.

1:00-3:00. NNN Board meeting (10-20) One room: U-shape or Hollow Square